



Festival Foods Application – PART B 2019 Heart of Virginia Festival

Prior to completing this form, please read the *Heart of Virginia Festival General Guidelines and Rules for Participation* found on the Festival website. Please print, complete, and submit PART B by mail to the Virginia Department of Health (address below).

Name of applicant _____

Person(s) responsible for the booth on Festival day _____

Business/organization name _____

Address _____

City _____ State _____ Zip code _____

Phone _____

Please be sure that you have completed the following:

____ Virginia Department of Health Application for Temporary Restaurant Permit (VDOH form included with this PART B application). This form is required of all applicants.

____ Appropriate Department of Health Fee. Please make payment to the VDOH or a copy of receipt for previous payment. Non-profit organizations, civic groups, and churches are exempt.

Mail PART B and the required VDOH form to:

Virginia Department of Health
Attention – Mr. Paul Hill
Heart of Virginia Festival
111 South Street, First Floor
Farmville, VA 23901

**Virginia Department of Health
Piedmont Health District
111 South Street, First Floor
Farmville, VA 23901
434-392-3984 (Office) 434-392-1038 (Fax)**

APPLICATION FOR TEMPORARY RESTAURANT PERMIT

**TO BE SUBMITTED AT LEAST 14 DAYS PRIOR TO EVENT
FAILURE TO PROVIDE THE FOLLOWING INFORMATION MAY DELAY THE
PROCESSING OF YOUR APPLICATION.
(PLEASE PRINT OR TYPE)**

Date of Application: _____

Name of Organization or Individual: _____

Mailing Address: _____

Representative: _____

Telephone #'s: work _____ **home** _____ **cell** _____

Event Name: _____

Event Location: _____

Dates of Operation: _____ **Time(s)** _____ **to** _____

Type of Food Facility: _____
(Beverage Wagon, Booth, Tent, Kitchen, etc.)

Vendor Fee- \$40 per event or \$40 for the year must be included with application.

Churches, fraternal, school & social organizations, volunteer fire departments & rescue squads are exempt from the vendor fee.

Water Service _____ **Sewage Disposal** _____

Solid Waste Disposal _____ **Liquid Waste Disposal** _____

List all food & beverage items below. (Use separate page for additional information)

Food/Beverage	Source Address	Where Prepared	Methods of Preparation, Serving & Equipment used
Example: Hamburgers Tomatoes & onion	Food Distributor Local Market	On site On site	Cooked to 170°F & held in pan on grill. Washed, sliced & held in cooler.

Hand Washing Methods	Condiments How Served	List All Utensils, How Cleaned, Describe Sanitizer	Refrigeration Type	List All Cooking Equipment
Example: Soap, water, towels	Pre packaged mustard, ketchup, etc.	Tongs, spatula, knife, ice scoop Bleach & water sanitizer	Cooler with ice & thermometer	Electric grill, steam table, deep fat fryer, hot plate

Please call us prior to the event to verify the status of your application & notify us of any changes in your application. (example: additional menu items)

CERTIFICATION

I have read the attached instructions, understand them, and will comply with their requirements. I understand that failure to comply may result in a permit not being issued or permit suspension, as per Food Regulations adopted 2009.

Representative's Signature

Date